

Library of California Board Meeting

October 15-16, 2003

For further information contact:

Sandy Habbestad
P.O. Box 942837
Sacramento, CA 94237-0001
(916) 653-7532
shabbestad@library.ca.gov

October 15, 2003

BUDGET AND PLANNING SESSION

9:30 a.m. - 12:00 p.m.

LEGISLATIVE COMMITTEE

1:30 p.m. – 2:30 p.m.

RESOURCE SHARING COMMITTEE

3:00 p.m. – 5:00 p.m.

**California State Library
914 Capitol Mall, Room 500
Sacramento, CA**

October 16, 2003

LSTA Advisory Council on Libraries Meeting

8:30 a.m. – 10:00 a.m.

**California State Library
914 Capitol Mall, Room 500
Sacramento, CA**

October 16, 2003

BUSINESS MEETING

10:30 a.m. – 3:00 p.m.

**California State Library
914 Capitol Mall, Room 500
Sacramento, CA**

BUDGET AND PLANNING COMMITTEE

Gaines, Chair; Levitin; Lin; Maghsoudi

(all members are requested to attend this session)

1. 2003/04 budget review and planning for 2004/05 – **Document 7**
2. Review funding levels by program
3. Consider 2003/04 CLSA baseline budget by program – **Document 7** (*on consent calendar*)
4. Update on program development and fiscal health of CLSA Systems and Regional Library Networks – **Document 8**

5. Consider System Plans of Service for fiscal year 2003/04 – **Document 9**
6. Review LDS staffing levels – **Document 10**
7. Discussion of LoC Board meetings for 2004/05 – **Document 5**
8. Board discussion on strategies for planning LoC/CLSA futures

LEGISLATIVE COMMITTEE

Susan Steinhauser, Chair; Calderon; Kastanis; Lowenthal

1. **Report from the Chair**
2. **Federal Legislative Issues – Document 11**
3. **State Legislative Issues – Document 12**
4. **Legislative Strategies**
5. **Agenda Building**

RESOURCE SHARING COMMITTEE

Victoria Fong, Chair; Maghsoudi; Pritchard; Tuttle

Action Items:

1. **Interlibrary Loan (ILL) and Direct Loan Programs**
 - a. Consider CLSA loan reimbursement rates for 2003/04 – **Document 13**
 - b. Consider prorating the CLSA loan reimbursement program for 2003/04
 - c. Update on LoC multitype cost study
2. **CLSA System Reference Program – Document 14**
 - a. Consider CLSA System population and membership figures for 2003/04 (*on consent calendar*)
 - b. Update on CLSA System Plans of Service for 2003/04
3. **CLSA System Advisory Board (SAB) Program – Document 15**
 - a. Consider SAB member attendance at CLA annual conference (*on consent calendar*)
 - b. Update on CLSA System Plans of Service for 2003/04
4. **CLSA Consolidations and Affiliations – Document 16**
Consider Fullerton Public Library withdrawal from Santiago Library System (*on consent calendar*)
5. **CLSA Statewide Data Base Program – Document 17**
 - a. Consider CLSA Statewide Data Base funding for 2003/04 (*on consent calendar*)
 - b. Update on program status
6. **Regional Library Network Development – Document 18**
 - a. Consider application(s) for membership with Regional Library Networks (*on consent calendar*)
 - b. Consider applications from additional participating libraries of members with Regional Library Networks (*on consent calendar*)
 - c. Update on program status

Information Item:

- **CLSA System Communications and Delivery – Document 19**
Update on CLSA System Plans of Service for 2003/04

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A. BOARD OPENING

1. Pledge of Allegiance

Recite the Pledge of Allegiance

2. Welcome and Introductions

Welcome and introduction of Board members, staff and attendees

3. Adoption of Agenda

Consider agenda as presented or amended

4. Approval of February 2003 Board Minutes – *Document 1*

Consider minutes as presented or amended

5. Resolutions – *Document 2*

Consider Library of California resolutions for Liz Gibson

6. Adoption of the Consent Calendar

All items listed (below) on the Consent Calendar are considered by the Library of California Board to be routine and non-debatable and will be approved by a single motion. There will be no separate discussion of these items unless a Board member, staff member or other attendee requests the item removed from the Consent Calendar for separate discussion.

Consent Calendar

RECOMMENDED MOTION FOR CONSIDERATION BY THE BOARD:

I move that the Library of California Board approve the Consent Calendar included with the agenda of October 16, 2003.

ACCEPTANCE OF REPORTS WITH ACTION:

a) Resource Sharing

1. Consider CLSA System population and membership figures for 2003/04 – *Document 14*
2. Consider CLSA System Advisory Board member attendance at CLA annual conference – *Document 15*
3. Consider Fullerton Public Library withdrawal from Santiago Library System – *Document 16*
4. Consider CLSA Statewide Data Base funding for 2003/04 – *Document 17*
5. Consider applications(s) for membership with Regional Library Networks – *Document 18*
6. Consider applications from additional participating libraries of members with Regional Library Networks – *Document 18*

b) Budget and Planning

Consider 2003/04 CLSA baseline budget by program – *Document 7*

ACCEPTANCE OF REPORTS WITHOUT ACTION:

c) Support Services

CLSA System Communications and Delivery program update – *Document 19*

B. REPORTS TO THE BOARD

1. Board President's Report

Report on activities since last Board meeting

2. Board Vice President's Report

Report on activities since last Board meeting

3. Chief Executive Officer's Report

Report on activities since last Board meeting

4. Director's Update

1. Update on activities since last Board meeting – *Document 3*
2. Report on LoC/CLSA Laws and Regulations – *Document 6*
3. Update on CLSA Systems and Regional Networks – *Document 8*
4. Review LDS Staffing levels – *Document 10*

5. Election of Board Officers for 2004 – Document 4

- a. Report from the Nominating Committee – Kastanis, Chair; Fong
- b. Consider Board President and Vice-President for 2004

6. Library of California Board meeting schedule and locations – *Document 5*
Review Board meeting dates and locations for 2004

C. ACTION ITEMS/UPDATES

1. Consider CLSA loan reimbursement rates for 2003/04 – *Document 13*
 2. Consider prorating the CLSA loan reimbursement program for 2003/04
 3. Consider any issues addressed from the Budget and Planning Session
 4. Consider System Plans of Service for fiscal year 2003/04 – *Document 9*
 5. Consider Board positions on Federal Legislative issues – *Document 11*
 6. Consider Board positions on State Legislative issues – *Document 12*
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D. REPORTS FROM BOARD COMMITTEES

1. BUDGET AND PLANNING COMMITTEE

Report from the Chair

2. LEGISLATIVE COMMITTEE

Report from the Chair

3. RESOURCE SHARING COMMITTEE

Report from the Chair

E. PUBLIC COMMENT

Public comment on any item or issue that is under the purview of the Library of California Board and is not on the agenda.

F. COMMENTS FROM BOARD MEMBERS/OFFICERS

Board member or officer comment on any item or issue that is under the purview of the Library of California Board and is not on the agenda.

G. AGENDA BUILDING

Agenda items for subsequent Board meetings.

H. ADJOURNMENT

Adjourn the meeting.